



Wakefield Grammar
School Foundation

YOU'LL LIKE THE WAY WE

WORK TOGETHER



VISITING MUSIC
TEACHERS (SELF-
EMPLOYED)
BRASS,
SAXOPHONE,
VIOLIN



Information for
Candidates

June 2025

Contents

1. The Organisation
 - a. The Foundation's Aim
 - b. The Role
 - c. Location
2. Specification of services required
3. Person Specification
4. How to Apply

For further information about the Foundation please visit the website at www.wgsf.org.uk



An Introduction

Wakefield Grammar School Foundation is one of the country's leading families of independent day schools.

WGSF is conveniently located with easy access to the West Yorkshire motorway network and within walking distance of Wakefield city centre. Wakefield Westgate train station is a short 10 minute walk with regular services from Leeds, Doncaster, Sheffield, Huddersfield and London. Additionally, there are dedicated school bus services from Barnsley, Huddersfield, Pontefract and the east of Leeds.

In total the Foundation has around 1,760 pupils and around 425 employees covering both teaching and support staff. Governance comes from a governing body comprising of 19 Governors with a broad range of skills and experience. The Governing board provides robust and conservative governance through a well established committee structure. Total income for the Foundation is around £24m annually, making the Foundation one of the largest groups of independent schools in the region.

The Foundation's Aim

The Foundation has a vision of enabling long lasting contributions to society through a shared joy for learning.

The Foundation is committed to providing education in a supportive, engaging and inclusive environment that inspires individuals to develop their abilities, strengthen their character and fulfil their potential.

The Foundation will maximise the potential and educational opportunity for all those with the academic ability to access the curriculum by encouraging the pursuit of excellence, providing high quality teaching, outstanding pastoral care and an extensive range of co-curricular activities. They will embrace as wide a cross section of the community as possible and support students irrespective of their social or economic background.

At Wakefield Grammar School Foundation we know diversity fosters creativity and innovation. We are committed to quality of opportunity, to being fair and inclusive, and to being a place where all belong.



The Roles

We are looking to contract able and inspiring Self-employed Visiting Music Teachers with the following specialism to work within our highly successful and aspirational Music Departments from September 2025:

- Brass (to cover either all instruments or specialist upper/lower)
- Saxophone
- Violin

Music is an integral part of our schools and we firmly believe that co-curricular music plays a vital role in the education and development of our pupils. Our Music Departments cultivate a lively, active and happy atmosphere and cater for a wide variety of genres and musical interests.

Candidates should be familiar with relevant teaching materials and techniques, and themselves be confident and able performers.

Selected contractors will deliver one to one lessons to pupils across the three schools in the foundation. The teaching hours we are expecting to offer are as follows:

- Brass: 2.5 days (approx. 2 days trumpet/cornet, half day lower brass)
- Saxophone: 1 or 2 days
- Violin: 1 day

We will pay VMTs standard Musicians' Union rates for instrumental tuition, currently £21.25 per 30 minute lesson (£42.50 per hour). VMTs will need to bill parents directly, sending copies to the school. We will ask you to use our IT system for booking and monitoring lessons and attendance and will provide full training for this.



Specification of services required

This work will be awarded to an appropriate self employed contractor and a full service agreement will be issued. The Services we will require are as follows:

1. Teaching and Learning

- To teach appropriate instrument/voice on a one-to-one basis, modelling excellent standards of performance practice.
- To plan and timetable lessons and sequences of lessons effectively in order to maximise the learning needs of pupils.
- To make use of information about pupils' prior attainment in order to set appropriate and demanding work.
- Establishing and maintaining a good standard of discipline in lessons through well-focused teaching and through positive and productive relationships.
- To assess how well learning objectives have been achieved and use this assessment for future teaching and communication with parents via our Involve Education software.
- To consider requests to take part in school musical events to be paid at the same hourly rate as the teaching.
- To prepare examination candidates to ABRSM / Trinity College / GCSE / A level performances, where appropriate.
- There may be opportunities to lead ensembles/choirs related to your specialism, as agreed with the Director of Music.

2. Knowledge and understanding

- To have a thorough, up-to-date knowledge of your instrument/voice and to take account of relevant curriculum and repertoire development.

3. Assessment, Recording and Reporting

- To feed back to the school and parents/carers via weekly lesson reports on the "Involve" software platform.

4. Pastoral Care

- To promote the well-being of the pupils in the sessions you teach
- To consult with the Director of Music/Assistant Director of Music (i/c Instrumental Tuition) regarding pupils causing concern.

5. Other

- To read and abide by all of the schools policies and procedures relating to Safeguarding and Child Protection, reporting all concerns to the Designated Safeguarding Lead.
- To comply with specific policies and procedures relating to health and safety, security, confidentiality and data protection/GDPR
- Consider attending training as requested to be paid at the same hourly rate as your teaching

Person Specification

The following are the essential criteria to undertake the job competently:

	Essential	Desirable
Skills	<ul style="list-style-type: none">• Excellent practitioner in individual lessons• Excellent standard of performance on own instrument• Excellent interpersonal communication skills (written and oral)• Ability to command respect of students and staff• Good organisation skills• Knowledge and understanding of basic ICT	<ul style="list-style-type: none">• Ability and experience in teaching both younger (from age 7) and older pupils (e.g. age 18)• Piano accompaniment skills (more important for certain instruments)• Ensemble directing skills
Qualifications	<ul style="list-style-type: none">• Grade 8 or Diploma qualification in at least one instrument	<ul style="list-style-type: none">• Good honours graduate• PGCE Qualification
Knowledge and Experience	<ul style="list-style-type: none">• A record of successful teaching / instruction• A commitment to and understanding of Child Protection	
Personal Qualities	<ul style="list-style-type: none">• Commitment to the ethos and aims of the Foundation• Ability to maintain appropriate and supportive relationships with students and staff• Positive attitude to use of authority and maintaining very good standards of behaviour• The ability to work effectively as part of a team• Respect for confidentiality of information concerning pupils and the appropriate use of school policies.• Commitment to involvement in music extra-curricular activities• Open minded and receptive to new ideas, approaches and challenges, displaying initiative and enthusiasm	

How to apply

Applications should be made via the recruitment section of our website: www.wgsf.org.uk

The closing date for applications is 9.00 am on Thursday 26th June 2025

Interviews will be held w/c 30th June 2025

